

## **BUFFALO QUILTING GALS CLUB GUIDELINES**

July 9, 2022

1. The purpose of the Buffalo Quilting Gals (BQG) is to promote the history, tradition, and the art of quilting through friendship, learning, and service to the community.
2. BQG meets at 9:00 AM on the second Saturday of each month at St. Luke's Episcopal Church, Onderdonk Hall with the exception of March and August. In lieu of the March meeting a public program for National Quilting Month is held at the Johnson County Library on a Saturday in March. No meeting is held in August because of member participation at the Johnson County Fair.
3. The elected officers of BQG are the President, Vice President, Secretary and Treasurer. Officers are elected at the annual meeting in December by a majority of members present and assume their duties at the January meeting and hold office for one year. The Treasurer will serve for two years. The Vice President will move into the office of President in the following year.
4. In addition to the elected officers, the volunteer committee chairs for Fair, Historian, Hospitality, Library Quilt Show, Newsletter Editor, Photographer, Programs, Quilts of Valor, Service Projects, and Web Master serve as members of the Board to conduct club business. Committee chairs volunteer for one year and Board meeting attendance will be requested as necessary.
5. Dues are \$20 per year, payable in January for the calendar year. After the February meeting the membership list will reflect all paid members for the current year.
6. The Newsletter Editor emails the BQG newsletter monthly to members. Members without internet access should provide self-addressed stamped envelopes to the Editor for paper copies.
7. The Webmaster maintains the BQG website available to the general public found at the url: <http://buffaloquiltinggals.weebly.com>.
8. BQG provides an annual donation of \$25 to the Wyoming State Fair and \$50 will be awarded by the BQG directly to the winner of Best of Show in the Quilt Division as determined at the Johnson County Fair. BQG also gives a Past-President award of \$25.00.
9. BQG and the Johnson County Library co-sponsor an Annual Quilt Display at the Johnson County Library in March. The club will award the Viewer's Choice quilt owner with a certificate.
10. The annual budget will be prepared by the Board by the February meeting and approved by the membership with itemized requests from officers and committees.
11. The Board will conduct Board meetings as needed. Any interested members are invited to attend. Board members include elected officers, committee chairs and immediate past-president.
12. Annually the Past-President and the incoming President will conduct and record an inventory of club equipment and supplies.
13. An Honorary Membership is an award given to a person who "promotes the art of quilting beyond Buffalo Quilting Gals in the greater community." This award will be considered and given by BQG board members.
14. BQG will send out sympathy cards when needed. Funeral flowers and memorials can be sent with a donation collected from the membership.
15. Fund raising and donations will be allocated to budget categories by the BQG board members.
16. These Guidelines may be changed at any time, with membership approval.